

The Agency agreed the sign should go up as soon as possible. Mr. Schneider asked if the sign could be in place by January 1st. Mr. Farina said he thought that was possible. Mr. Sweet asked if the Agency members could see the final design before it is finalized. Mr. Farina answered in the affirmative. Mr. Schneider asked the members if all were comfortable going forward with the sign. All members were in favor.

Establish Steering Committee for the Bigelow Brook Greenway/Center Springs Park Design Study

Mr. Anderson said the committee is currently comprised of Mr. Farina, Ms. Bogli, Mr. Sweet, and Mr. Devanney. He said it is the Agency's decision who they want on the committee. He suggested including representatives from the Conservation Commission and the Parks and Recreation Advisory Commission. Mr. Darby asked if a Director should be on the committee. Mr. Pellegrini said Directors typically do not sit on these types of steering committees. Mr. Schneider said he liked the idea of keeping the committee small and suggested one member from the Conservation Commission and one member from the Parks and Recreation Advisory Commission be chosen. The Agency agreed. The project initiation meeting is November 30, 2011 at 3:00 p.m. in the Director's Room.

Status Report on Broad Street Redevelopment Implementation Activities

Mr. Pellegrini said the Planning Department held a form based code informational meeting on Thursday, November 10, 2011. He said there were not many in attendance and he would like to hold another session, perhaps including an update on the Broad Street reconstruction project as well.

Mr. Sweet asked if the next meeting could be held at a facility in the redevelopment area. He thought that might help to encourage more people to attend the meeting. Mr. Schneider suggested Agency members could call area owners to inform them of the meeting and encourage their attendance.

Mr. Pellegrini said the Public Works Department is currently interviewing the lowest bidder for the Broad Street Reconstruction project. The Public Works Department wants to make sure the firm is capable of completing the project on time and on budget. Mr. Perras asked if the firm has done a job of this magnitude in the past. Mr. Pellegrini said the lowest bidder has worked on substantial projects in the past.

Mr. Schneider asked how many bids were received. Mr. Anderson said to his recollection there were approximately 10 bids submitted.

Mr. Pellegrini said if the Public Works Department is satisfied with the firm after their interviews work should begin in the spring. If they are not satisfied with the lowest bidder, the Town must notify DECD and justify why the Town is not choosing the lowest bidder.

Mr. Schneider asked the status of the demolition bids. Mr. Pellegrini said the bids are due on Tuesday, November 22. He said the contract should be awarded in December or January and the winter weather will determine when the work can begin.

Agency members reviewed the Broad Street Redevelopment Funds spreadsheet that Mr. Pellegrini distributed. Mr. Sweet asked if the \$2.3 million for the Parkade demolition was an estimate. Mr. Pellegrini answered in the affirmative. Mr. Darby noted that all of the estimates have been on the high side and the actual costs have been lower.

Mr. Pellegrini reminded the Agency that it will be receiving the Connecticut Chapter of the American Planning Association's Public Service Award for 2011. The award luncheon will take place on December 9th and all members are invited to attend.

Mr. Darby moved to adjourn. Ms. Weinberg seconded the motion and all members voted in favor.

The next meeting of the Manchester Redevelopment Agency will take place on Thursday, December 1, 2011 at 7:30 a.m. in the Lincoln Center Hearing Room.