

**ACTIONS
OF THE TOWN OF MANCHESTER
PLANNING AND ZONING COMMISSION/INLAND WETLANDS AND
WATERCOURSES AGENCY
FOR THE MEETING OF
JANUARY 6, 2014**

MEMBERS PRESENT: Eric Prause
Andy Kidd
Horace Brown
Susan Shanbaum

**TOWN OF MANCHESTER PUBLIC WORKS DEPARTMENT
192 Charter Oak Street**

Inland Wetlands Permit – Determination of Significance (2013-074)

MOTION: Mr. Brown moved to find the proposed activity would not cause a significant impact to the wetlands and watercourses and will not require a public hearing. Mr. Kidd seconded the motion and all members voted in favor.

Inland Wetlands Permit (2013-074)

MOTION: Mr. Brown moved to approve the inland wetlands permit with modifications as outlined in the staff memorandum from Derrick Gregor, Assistant Town Engineer, dated December 24, 2013 to Renata Bertotti, Senior Planner, and form Bernard Kalansuriya, Design Engineer, dated December 26, 2013 to Renata Bertotti, and that additional vegetative screening is added on the west side of the north bank. This permit is valid for five years with work in the upland review area to be completed one year from the beginning of construction. Mr. Kidd seconded the motion and all members voted in favor.

The reason for the approval is the proposed activity will stabilize a degrading retaining wall and prevent its collapse that may lead to significant streambank erosion and sedimentation to the brook.

Flood Plain Permit (2013-080)

MOTION: Mr. Brown moved to approve the flood plain permit with modifications as outlined in the staff memorandum from Derrick Gregor, Assistant Town Engineer, dated December 24, 2013 to Renata Bertotti, Senior Planner, and form Bernard Kalansuriya, Design Engineer, dated December 26, 2013 to Renata Bertotti. Mr. Kidd seconded the motion and all members voted in favor.

ELECTION OF OFFICERS

MOTION: Mr. Kidd nominated Mr. Prause as Chair. Mr. Brown seconded the nomination and all members voted in favor.

MOTION: Mr. Prause nominated Mr. Kidd as Vice Chair. Ms. Shanbaum seconded the nomination and all members voted in favor.

MOTION: Mr. Prause nominated Mr. Brown as Secretary. Ms. Shanbaum seconded the nomination and all members voted in favor.

RECEIPT OF NEW APPLICATIONS

1. **DAVID BERTRAND** – Special Exception (2013-090) – special exception under Article II Section 18.03.01 (b) to allow personal service in existing building at 148 Forest Street, Historic zone.