

**MINUTES OF BUSINESS MEETING
HELD BY THE PLANNING AND ZONING COMMISSION
APRIL 19, 2010**

ROLL CALL:

Members Present: Eugene Sierakowski, Chairman
Joseph Diminico, Vice Chairman
Kevin Dougan, Secretary
Eric Prause
Andy Kidd

Alternates: Horace Brown
Susan Shanbaum

Absent: Anthony Petrone

Also Present: Mark Pellegrini, Director of Neighborhood
Services and Economic Development

NEW BUSINESS:

JON REICHELT - 98 Forest Street - Historic Site Plan (R-123)

Mr. John Reichelt, the owner of 98 Forest Street, presented his plans to install two railings on the roof of existing porches on the eastern and southern side of his Cheney Family Mansion. This exterior modification requires approval from the Planning and Zoning Commission.

Mr. Reichelt showed a photo of the property as it originally existed in 1903, as well as a blueprint elevation of the expansion of the home in 1911. On both of these exhibits, a wooden railing approximately 30" high can be seen on the top of the porches. Mr. Reichelt also submitted details showing the proposed railing, which will be wood, painted white, and built to the same profile and dimensions as those originally on the home.

Mr. Pellegrini advised the Commission that the Cheney Brothers National Historic District Commission, at a special meeting of April 14, 2010, recommended approval of the proposed exterior alterations.

MOTION: Mr. Dougan moved to approve the Historic zone building modification plan as presented. Mr. Kidd seconded the motion and all members voted in favor.

ADMINISTRATIVE REPORTS

- A) Commission members discussed e-mail correspondence between Mr. Wally Irish and James Davis regarding public interest signs. A concern was raised that there seemed to be quite a few public announcements for MARC Inc. activities at multiple municipal property locations for extended periods of time. It was suggested the Commission consider limiting the number of locations, number of days per year, or number of events these public interest

signs could be installed to avoid the appearance of the municipality providing preferential treatment to any particular organization.

Mr. Pellegrini, summarizing Mr. Davis' e-mail message, explained the public interest signs are permitted for fraternal, non-profit, and charitable organizations. They are limited to a three-week period, and locations must be approved by the Director of Neighborhood Services, which is done in consultation with the Zoning Enforcement Officer. He said in practice, non-profits send a letter to the Zoning Enforcement Officer describing the locations, the event, and the time period for which the public interest sign will be on the property. Mr. Davis takes it upon himself to monitor the location of the signs and to ensure they are removed at or shortly after the three week period if there is not compliance.

After some discussion, Commission members agreed that at this time they did not feel it was necessary to revise the zoning regulations regarding public interest signs. While there may be occasions when an organization has multiple events in sequence, it was felt these are temporary circumstances and do not appear to be a significant problem at this time.

- B) Mr. Pellegrini said the Planning Department is about to engage a consultant to work on a parking study in the Central Business District in conjunction with the Downtown Special Services District Commission. He said there will be a steering committee to work with the consultants and two members from the Planning Commission were invited to volunteer. Mr. Dougan and Ms. Shanbaum volunteered to participate.

APPROVAL OF MINUTES:

February 1, 2010 – Business Meeting

MOTION: Mr. Dougan moved to approve the minutes as written. Mr. Kidd seconded the motion and all members voted in favor.

RECEIPT OF NEW APPLICATIONS:

JON REICHEL - 98 Forest Street - Historic Site Plan (R-123) – reconstruct railing on existing porches.

I certify these minutes were adopted on the following date:

June 21, 2010
Date

Eugene Sierakowski, Chairman

NOTICE: THE CASSETTE TAPE RECORDING OF THE BUSINESS MEETING CAN BE HEARD IN THE PLANNING DEPARTMENT.

OFFICIAL TAPE NO. 1077