

**MINUTES OF BUSINESS MEETING
HELD BY THE PLANNING AND ZONING COMMISSION
MARCH 2, 2009**

ROLL CALL:

Members Present: Eugene Sierakowski, Chairman
Joseph Diminico, Vice Chairman
Salvatore Mancini
Andy Kidd

Alternates: Eric Prause (sitting)

Absent: Kevin Dougan, Secretary
Matthew Galligan
Adam Gootkin

Also Present: Mark Pellegrini, Director of Neighborhood
Services and Economic Development
Renata Bertotti, Senior Planner
Ginger MacHattie, Recording Secretary

NEW BUSINESS:

TOWN OF MANCHESTER PLANNING AND ZONING COMMISSION – Zoning Map
Amendment (T-485)

MOTION: Mr. Diminico moved to approve the Town of Manchester Zoning Map amendment to add the aquifer protection area as delineated on Level A mapping and presented. Mr. Kidd seconded the motion and all members voted in favor.

ADOPTION OF REVISION TO RULES OF PROCEDURE

Commission members had previously received proposed amendments to the Planning and Zoning Commission's Rules of Procedure which clarified that, to the extent practicable, five members would sit and act on all decisions. The proposed amendments clarify that, generally, the members voting on an application would have been present at all public hearings and business meeting discussions on that particular item. In the event that five members were not present, or over a course of multiple hearings there were not five members present at each of the hearings or meeting discussions, members could familiarize themselves with the record and regular members would be given priority to sit as the fifth member in those circumstances.

There was some discussion clarifying that in the context of the proposed amendment, reference to "members" included regular and alternate members.

MOTION: Mr. Prause moved to approve the revision to Rules of Procedure as outlined in Mark Pellegrini's memorandum of February 2, 2009. Mr. Mancini seconded the motion and all members voted in favor.

APPROVAL OF MINUTES:

January 29, 2009 – Workshop Meeting

MOTION: Mr. Diminico moved to approve the January 29, 2009 workshop minutes with minor corrections. Mr. Kidd seconded the motion and all members voted in favor.

RECEIPT OF NEW APPLICATION:

629, LLC - 629 Middle Turnpike East – Special Design Commercial Zone Site Plan (S-213) – construction of a 2,584 sq.ft. office building with associated parking and improvements.

I certify these minutes were adopted on the following date:

March 16, 2009
Date

Eugene Sierakowski, Chairman

NOTICE: THE CASSETTE TAPE RECORDING OF THE BUSINESS MEETING CAN BE HEARD IN THE PLANNING DEPARTMENT.

OFFICIAL TAPE NO. 1023