

**MINUTES OF SPECIAL WORKSHOP
HELD BY THE PLANNING AND ZONING COMMISSION
JANUARY 21, 2009**

ROLL CALL:

Members Present: Eugene Sierakowski, Vice Chairman
Joseph Diminico
Kevin Dougan
Salvatore Mancini
Andy Kidd

Alternates: Matthew Galligan
Adam Gootkin

Absent: Eric Prause

Also Present: Mark Pellegrini, Director of Neighborhood
Services and Economic Development
Renata Bertotti, Senior Planner

Time Convened: 6:00 P.M.

Proposed Sidewalk and Curb Plan – 2009-2104 – Proposed Amendments to the Town Sidewalk and Curb Plan

Mark Pellegrini explained that Manchester's Sidewalk and Curb Plan (Plan) needs to be adopted, with changes or amendments when appropriate, once every five years. The Plan includes a sidewalk map, a street classification map, and text of a sidewalk plan. The Sidewalk and Curb Map shows locations of existing sidewalks on public streets, locations of proposed sidewalk extensions and proposals for where the sidewalks might be removed in the future. The map also identifies streets where a bituminous surface or bike lane may be installed in lieu of the concrete sidewalk requirement.

Mr. Pellegrini said the sidewalk and curb ordinance also requires a sidewalk plan to include examples of good cause reasons for allowing the payment-in-lieu-of installation of curbs and sidewalks. When the Director of Public Works or the members of the Planning and Zoning Commission find that there is a good reason for not installing curbs or sidewalks they can allow payment-in-lieu-of sidewalk or curbing. The payment is put into a dedicated fund that can be used for installation of sidewalks in areas shown on the sidewalk map.

Mr. Diminico asked if the money in the dedicated fund has to be used for that specific location. For example, he asked if a property has paid a fee-in-lieu-of, does the ordinance mandate that payment must be used at that location. Mr. Carlino said the money from the fund can be used for installation of sidewalks elsewhere in the Town. However, once a fee is paid and the Town at some later date decides to install sidewalk or curbing at that location, it cannot ask for additional payment even if the project becomes more expensive over time.

Ms. Bertotti reviewed the recommended changes to the Sidewalk Plan and said there were minor comments intended for clarification purposes. There were no significant policy changes recommended by town staff.

I certify these minutes were adopted on the following date:

February 18, 2009
Date

Eugene Sierakowski, Chairman

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