TOWN OF MANCHESTER
PLANNING DEPARTMENT

TO: Department Heads
    Community Agencies
    Interested Parties

FROM: Heather Guerette, Community Development Program Manager

DATE: February 19, 2020

RE: 2020-2021 Community Development Block Grant Funds (CD030)

The Planning and Economic Development Department has begun the citizen participation and application process for the next CDBG program year that starts October 1, 2020. Applications are now available and the deadline for submission is **Friday, March 27th, 2020 at 4:30pm**.

Manchester will receive $573,177 in CDBG funding for the upcoming program year. This represents a 1.86% increase over the current program year budget. The Board of Directors may reprogram an additional $121,978.92 to support projects in the upcoming program year. These funds are from projects in prior years that were completed under budget.

CDBG funds must be used in ways that promote and support the achievement of one or more of the following national objectives: (i) to benefit low and moderate-income persons; (ii) aid in the prevention and elimination of slum or blight; or (iii) meet other community development needs of particular urgency and for which other funding sources are not available.

The following documents are also enclosed:

1. An eligible area map for area benefit projects;
2. Manchester’s primary objectives for CDBG funding, as outlined in the 2015-2019 Consolidated Plan;
3. A general outline of eligible and ineligible activities based on CDBG regulations; and


If you have questions or need assistance, you can reach me at (860) 647-3106 or hguerette@manchesterct.gov.

Enclosures
COMMUNITY DEVELOPMENT PRIMARY GOAL

- To preserve, improve, and revitalize our older neighborhoods, where housing and other needs are greatest and broadest, so that they will continue to be livable and attractive neighborhoods.

The Department of Housing and Urban Development (HUD) requires a focus on the three categories below to guide CDBG expenditures. In order to create vibrant, healthy neighborhoods, provide opportunities for our residents and to meet HUD’s desired outcomes, we will pursue the following objectives:

Affordability

- Maintain availability of affordable, safe and sanitary housing through: home repair, rehabilitation of owner- and renter-occupied units, accessibility improvements, addressing lead hazards and code enforcement.

Availability/Accessibility

- Provide services to improve the health, well-being and economic position of low/moderate-income individuals and families.
- Maintain, improve or repurpose public facilities located in income-eligible areas and those that serve low/moderate-income residents. Accessibility improvements may also be included.
- Provide services to homeless populations including but not limited to homeless outreach.
- Complete public improvements including but not limited to sidewalk replacement or installation and general streetscape improvements in low/moderate-income neighborhoods.

Sustainability

- Enhance and expand existing economic development efforts; revitalize low/moderate-income commercial/residential areas through projects that may include streetscape improvements or rehabilitation of commercial or mixed-use buildings.
TOWN OF MANCHESTER
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)

ACTIVITY ELIGIBILITY

ELIGIBLE ACTIVITIES

CDBG funds can be used for activities that include (but are not limited to):

- Acquisition of real property;
- Disposition of property acquired with CDBG funds;
- Public facilities and improvements;
- Clearance activities (demolition and removal of substandard hazardous structures);
- Public service (such as child care, health services, job training, counseling, etc);
- Relocation;
- Housing services;
- Homeownership assistance;
- Housing rehabilitation;
- Historic preservation;
- Lead based paint evaluation and reduction;
- Economic development activities;
- Neighborhood revitalization; and
- Energy conservation projects

This list is meant to serve as a general guideline and is not intended to suggest that all proposed activities within these categories are eligible. Each proposed activity must be evaluated by reviewing the specific rules and regulations detailing qualified activities and expenditures.

INELIGIBLE ACTIVITIES

In general, any activity that is not authorized on the list above or specified in the regulations is not eligible for CDBG funding. The following list highlights activities that typically cannot be paid for with CDBG monies:

- Buildings used for the general conduct of government;
- General government expenses;
- Political activities;
- Purchase of equipment, including construction equipment, fixtures, motor vehicles, furnishings, and other personal property (unless part of a public service or grant administrative expenses);
- Operating and maintenance expenses; and
- Income payments for subsistence (food, clothing and shelter)
<table>
<thead>
<tr>
<th>DATE</th>
<th>ACTION</th>
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<tbody>
<tr>
<td>Tuesday, January 28, 2020 @ 6:00 pm</td>
<td>Public Hearing – Whiton Library Auditorium</td>
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<tr>
<td>Thursday, February 6, 2020 @ 6:00 pm</td>
<td>Public Hearing – Lincoln Center Hearing Room</td>
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<tr>
<td>Friday, March 27, 2020 @ 4:30 pm</td>
<td>Deadline for funding request applications</td>
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<tr>
<td>Tuesday, May 5, 2020 @ 7:00 pm</td>
<td>BOD GM REPORT - review applications received and General Manager’s Recommended Plan</td>
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<tr>
<td>Tuesday, June 2, 2020 @ 7:00 pm</td>
<td>BOD ACTION: Public Hearing, Approval of BoD Draft Consolidated Plan &amp; Proposed Action Plan</td>
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<td>Tuesday, July 7, 2020 @ 7:00 pm</td>
<td>BOD Public Hearing on Approval of the Consolidated Plan and Action Plan and Appropriation of Action Plan funds; and BOD ACTION: Adoption/Approval of Consolidated Plan and Action Plan, Appropriation of Funds</td>
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<tr>
<td>Tuesday, August 4, 2020 @ 7:00 pm</td>
<td>(If needed) BOD Public Hearing on Approval of the Consolidated Plan and Action Plan and Appropriation of Action Plan funds; and BOD ACTION: Adoption/Approval of Consolidated Plan and Action Plan, Appropriation of Funds Plan must be adopted at this meeting</td>
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<td>Friday, August 14, 2020</td>
<td>Deadline for submitting Consolidated Plan and Annual Action Plan to HUD (due by 8/16/20)</td>
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